

## Application for Employment

Cedar County MU Extension Council  
Office Support Staff

Instructions: Please fill out the application completely and honestly and attach your resume.

### PERSONAL INFORMATION

Full Name	
Address	
Phone Number	
Email Address	
How did you find out about this job?	
Date Available for Employment	

### OFFICE/COMPUTER SKILLS

- Microsoft Office
- Microsoft Excel
- Quickbooks Accounting Software
- Outlook Email

### EMPLOYMENT HISTORY

Position Title	
Organization Name	
Dates Employed	
Full time or Part time	
Supervisor Name/Contact Information	
May we contact for references? Yes or No	

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**REFERENCES**

Please include the name and contact information of 2-3 people we may contact as references.

Name	Contact Information

Please return your completed application and resume to:

Cedar County MU Extension Office ATTN: Mikayla Neil. Courthouse Basement 113 South Street,  
Stockton MO 65785 or email to Mikayla Neil at [mfox@missouri.edu](mailto:mfox@missouri.edu)